

# **CITA INTERNATIONAL CONFERENCE**

**Istanbul, Turkey / 06-07-08 May 2025**

## **- Promotional Exhibition Space Booking Form -**

Prior to making your booking, **please carefully read the “General Conditions”**

### **General Conditions:**

1. Terms and conditions of the 2025 CITA International Conference apply.
2. All Members are eligible to a 20% reduction (excl. taxes).
3. CITA Corporate members are entitled to book a standard promotional exhibition space free of charge.
4. All fees are in EURO, not including applicable taxes and transfer fees. Bank transfer costs, if any, are borne by the exhibitor.
5. Non-members, who are equipment manufacturers or service suppliers aiming to sell to organisations active in in-service vehicle inspections, cannot participate in this promotional exhibition program.
6. Standard exhibition spaces have a space allocation of 2 x 2 m with a normal height of 2,8 m. These stands are available at 10,000 € per unit.
7. Additional space can be made available at 1000 € per m<sup>2</sup>, subject to availability.
8. One table, two chairs and a domestic power plug will be available free of charge. All other material must be provided by the organisation booking the stand. All associated costs are the responsibility of the booking organisation.
9. The organisation booking the exhibition space is also responsible for setting up and dismantling the stand in accordance with instructions provided by the CITA Secretariat, conference hosting organisations and hotel. Detailed information will be made available in advance by the CITA Secretariat. All costs are to be met by the organisation booking the exhibition space.
10. Bookings are not automatically guaranteed but subject to final confirmation by the CITA Secretariat.
11. Only CITA members will be permitted to promote goods and services associated with vehicle compliance marketed by them.
12. Places are limited and will therefore be allocated based on the date and time of receipt of the email with your application fully completed and signed. After receiving the confirmation from CITA, applicants will have three working days to choose their selected exhibition space among the still free. Applications are expected until **April, the 1st 2025**; later requests will be agreed upon case by case. Please, notice that once the exhibition space is completed, no further applications will be considered. The allocated exhibition space will be lost if the payment is not honoured on the defined due date.

13. Disclaimer: CITA or the host cannot be held responsible for any loss, injury or damage to any person or property, whatever the cause may be. Should, for any reason of force majeure or outside the organizers' control (acts of terrorism, health emergency, extreme weather conditions or industrial action) the venue or speakers change, or the event be cancelled, the organizers will not be held responsible for any costs, damages or expenses incurred by registrants. In case of cancellation, CITA will refund the paid fee.

**Booking:**

- I have read and agree with the "**General Condition**" listed before
- Promotional Exhibition area of [dimensions]
- Promotional Exhibition area of .....

<b>COMPANY NAME</b>	
<b>COMPANY ADDRESS</b>	
<b>VAT N°</b>	
<b>NAME CONTACT PERSON</b>	
<b>TELEPHONE CONTACT PERSON</b>	+
<b>EMAIL</b>	
<b>URL</b>	WWW.
<b>DATE</b>	
<b>SIGNATURE</b>	

Please complete the appropriate boxes and return this form to the CITA Secretariat

E-mail: [secretariat@citainsp.org](mailto:secretariat@citainsp.org), after which the CITA Secretariat will confirm good receipt within one week.